



Cookridge Holy Trinity
Church of England (A) Primary School

KS2 Pupil Acceptable Use Agreement

These rules will keep me safe and help me to be fair to others.

- I will only use the school's computers for schoolwork and homework.
- I will only edit or delete my own files and not look at, or change, other people's files without their permission.
- I will keep my logins and passwords secret.
- I will not bring files into school without permission or upload inappropriate material to my workspace.
- I am aware that some websites and social networks have age restrictions and I should respect this.
- I will not attempt to visit internet sites that I know to be banned by the school.
- I will only e-mail people I know, or a responsible adult has approved.
- The messages I send, or information I upload, will always be polite and sensible.
- I will not open an attachment, or download a file, unless I know and trust the person who has sent it.
- I will not give my home address, phone number, send a photograph or video, or give any other personal information that could be used to identify me, my family or my friends, unless a trusted adult has given permission. I will **never** arrange to meet someone I have only ever previously met on the internet, unless my parent/carer has given me permission, and I take a responsible adult with me.
- If I see anything I am unhappy with, or I receive a message I do not like, I will not respond to it but I will show a teacher / responsible adult.

We have read and understand the above and agree to follow these guidelines when:

We use the school system and devices.

We use our own devices in the school with permission.

We use our own equipment out of school in a way that is related to being a member of Cookridge Holy Trinity CE Primary.